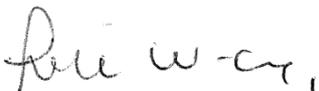


Date of issue: Wednesday, 5 June 2019

MEETING:	OVERVIEW & SCRUTINY COMMITTEE (Councillors Dhaliwal (Chair), Sarfraz (Vice Chair), Basra, Gahir, Hulme, D Parmar, S Parmar, R Sandhu and Sharif)
DATE AND TIME:	THURSDAY, 13TH JUNE, 2019 AT 8.00 PM
VENUE:	VENUS SUITE 2, ST MARTINS PLACE, 51 BATH ROAD, SLOUGH, BERKSHIRE, SL1 3UF
DEMOCRATIC SERVICES OFFICER: (for all enquiries)	SHABANA KAUSER 01753 787503

NOTICE OF MEETING

You are requested to attend the above Meeting at the time and date indicated to deal with the business set out in the following agenda.



JOSIE WRAGG
Chief Executive

MEMBERS ARE ASKED TO NOTE THAT PRIOR TO THE MEETING, A MEMBER DEVELOPMENT TRAINING SESSION REGARDING THE OVERVIEW AND SCRUTINY PROCESS WILL BE HELD AT 6.30PM.
(This session is not open to the Press and Public)

AGENDA

PART I

AGENDA
ITEM

REPORT TITLE

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WARD

Apologies for Absence.



AGENDA
ITEM

REPORT TITLE

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CONSTITUTIONAL MATTERS

- | | | | |
|----|--|-------|-----|
| 1. | Declarations of Interest | - | - |
| | <i>All Members who believe they have a Disclosable Pecuniary or other Interest in any matter to be considered at the meeting must declare that interest and, having regard to the circumstances described in Section 4 paragraph 4.6 of the Councillors' Code of Conduct, leave the meeting while the matter is discussed.</i> | | |
| 2. | Minutes of the Last Meeting held on 11th April 2019 | 1 - 4 | - |
| 3. | Appointment of Scrutiny Panels 2019/20 | 5 - 8 | All |

SCRUTINY ISSUES

- | | | | |
|----|---|--------|-----|
| 4. | Member Questions | | |
| | <i>(An opportunity for Committee Members to ask questions of the relevant Director/ Assistant Director, relating to pertinent, topical issues affecting their Directorate – maximum of 10 minutes allocated).</i> | | |
| 5. | Forward Work Programme 2019/20 | 9 - 14 | All |
| 6. | Date of Next Meeting - 11th July 2019 | - | - |

Press and Public

You are welcome to attend this meeting which is open to the press and public, as an observer. You will however be asked to leave before the Committee considers any items in the Part II agenda. Please contact the Democratic Services Officer shown above for further details.

The Council allows the filming, recording and photographing at its meetings that are open to the public. By entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings. Anyone proposing to film, record or take photographs of a meeting is requested to advise the Democratic Services Officer before the start of the meeting. Filming or recording must be overt and persons filming should not move around the meeting room whilst filming nor should they obstruct proceedings or the public from viewing the meeting. The use of flash photography, additional lighting or any non hand held devices, including tripods, will not be allowed unless this has been discussed with the Democratic Services Officer.



Overview & Scrutiny Committee – Meeting held on Thursday, 11th April, 2019.

Present:- Councillors Dhaliwal (Chair), Minhas, D Parmar, S Parmar, Rana and Sharif

Apologies for Absence:- Councillors R Sandhu and Sarfraz

PART I

75. Declarations of Interest

None were received.

76. Minutes of the Last Meeting held on 14th March 2019

Resolved – That the minutes of the meeting held on 14th March 2019 be approved as a correct record.

77. Action Progress Report

The Committee was provided with an update on actions arising from previous meetings. In response to a question, it was confirmed that the report the Committee had requested on the use of Section 106 receipts would be included in the work programme for the next municipal year.

Resolved – That details of the Action Progress Report be noted.

78. Member Questions

None were received.

79. Buses - Fares and Access for Residents

The Transport Strategy Team Leader introduced a report the provided the Committee with a summary of local authority powers and considerations relating to setting bus fares and accessibility.

Members were informed of the limited powers that local authorities had in relation to setting fares. The majority of bus services in Slough were provided by commercial operators who were able to determine the level of fares. The Bus Services Act 2017 provided a means by which local authorities could control bus fares as part of the overall service proposition but only with the consent of the Secretary of State. The Act also strengthened provision to influence fares through partnership working with bus operators but fares could not be imposed through this mechanism. Members noted the position regarding multi-operator ticketing arrangements and that in relation to accessibility the Health Scrutiny Panel's disability and task and finish group had conducted detailed work in this area and would finalise their recommendations shortly.

Overview & Scrutiny Committee - 11.04.19

The Chair expressed disappointment that the report focused solely on the legislative position and the Committee would not be able to properly scrutinise the issue as it had not been provided with specific information about fares and bus patronage in Slough. Members commented that the Council should use all available means to improve bus services for residents particularly by ensuring the Quality Bus Partnership was effective in influencing operators. It was proposed and agreed that a further report be brought to the Committee in July 2019 to include comparative data on fares with neighbouring authorities, information on routes subsidised by SBC; issues and options on how the Council could promote the improvement of bus services locally; how the Council was working with business/partners and with neighbouring authorities to develop and manage services.

Resolved –

- (a) That the report be noted.
- (b) That the Committee receive a further report early in the new municipal year.

80. Adult Social Care Transformation Programme

The Service Lead Adult Social Care Operations introduced a report that updated the Committee on the Adult Social Care Transformation Programme which covered new ways of working, developing social capital, implementing integrated care and promoting self care.

The report set out the progress made in delivering the Transformation Programme since the last report to the Overview & Scrutiny Committee in November 2018. Members were reminded that the two key drivers behind the programme were the statutory requirements of the Care Act 2014 and respond to the rising financial and demographic pressures on adult social care. It was noted that the 2018/19 adult social care budget projected an overspend of circa £0.6m due to unavoidable cost pressures and a recovery plan was in place. It was noted that the anticipated Government Green Paper on the reform of adult social care funding had been delayed and a report would be provided to the Health Scrutiny Panel on the implications for Slough once it was published.

Section 5 of the report detailed a wide range of activities in Tranche 2 of the Transformation Programme which included the Integrated Care Decision Making programme as part of the Frimley Integrated Care System. The projects such as Home First, Anticipatory Care Planning and Community Multi-Disciplinary Teams built upon the successful work already undertaken since 2017 to minimise delays in hospital discharges. The work being done on community delivery and engagement and the early intervention work to Make Every Contact Count was explained.

Overview & Scrutiny Committee - 11.04.19

The Committee discussed the use of direct payments which gave people more flexibility and choice in the services they received. The proportion of clients receiving direct payments had risen from 16.8% to 26% in the past two years and 526 people currently received such support. Members discussed the monitoring and controls in place to ensure they were used on appropriate services. The Committee received assurance that payments were monitored closely to ensure they were not misspent and monies were provided into dedicated bank accounts for which regular statements were provided.

Members asked how often clients needs were reviewed to assess whether they were receiving the appropriate level of care as their needs changed. The Service Lead stated that it would depend on the individual needs of the client but reviews took place annually as a minimum and more regularly if required. At the conclusion of the discussion Members congratulated the team on the progress that had been made in the past two years, particularly in promoting independence for many people. The report was noted and it was agreed to receive an annual update in April 2020.

Resolved –

- (a) That the update on the Adult Social Care Transformation Programme be noted.
- (b) That the Committee continue to receive annual updates with the next report scheduled in April 2020.

81. Performance and Projects Report - Quarter 3 2018/19

The Committee received a presentation that summarised the latest performance information for the third quarter of 2018/19 which included the corporate balanced scorecard indicators, update on the portfolio of key Council projects and the delivery of manifesto commitments.

It was noted that the key improvements since the previous quarter were the percentage gap between disadvantaged pupils and others at Key Stage 2 in reading, writing and maths; the number of adult social care direct payments which had risen above 500 for the first time; and a reduction in the number of households in temporary accommodation which had been a major and growing pressure in the past two years. Four indicators were 'red' rated including the gap between disadvantaged pupils and others at Key Stage 4, uptake of health checks, crime rate and Business Rates income. The context behind the headline indicators and work being done to address performance was outlined. The majority of key projects were rated either 'green' or 'amber' and almost all manifesto commitments were rated green meaning they were largely on track.

Members asked about the reasons why the indicator on Business Rates income had slipped from 'amber' to 'red' and it was responded that it was anticipated it would come back on target by the fourth quarter. The position regarding the 'red' rated Grove Academy Gold Project was raised and it was

Overview & Scrutiny Committee - 11.04.19

highlighted that planning permission had been approved since the end of the reporting period which was December 2018. A Member raised the issue of air quality referred to the manifesto update. It was noted that the Health Scrutiny Panel had recently received a more detailed report on this issue which Members may find helpful should they require further information on the work being done to monitor and address the problem.

At the conclusion of the discussion, the performance and projects report for the third quarter was noted.

Resolved – That the report be noted.

82. Annual Scrutiny Report 2018/19

The Senior Democratic Services Officer outlined details of the Annual Scrutiny Report 2018/19 for Members consideration. The annual report included a review of the scrutiny work programme for the past year and assessed the impact scrutiny had had on influencing policy and holding the Executive to account. In particular, the work the Committee and panels had done to scrutinise the Council's Five Year Plan and the work of task and finish groups on disability and children centres was noted.

The Chair thanked the Vice-Chair of the Committee and all Chairs and Vice-Chairs of the panels for their support and leadership throughout the year. Officers were also thanked for their contributions to the Overview and Scrutiny function. At the conclusion of the discussion it was agreed to request that Council endorse the Annual Scrutiny Report at its meeting on 23rd April 2019.

Resolved – That the Annual Scrutiny Report be endorsed.

83. Annual Petitions Report 2018/19

The Committee received the Annual Petitions Report 2018/19. A total of 29 petitions had been received for the period April 2018 to March 2019, which was an increase from the 27 in the previous year. A summary of the subject matter and response to the petitions was noted.

Resolved – That the Annual Petitions Report 2018/19 be noted.

84. Members' Attendance Record

Resolved – That details of the Members Attendance Record be noted.

85. Date of Next Meeting

The date of the next meeting was confirmed as 13th July 2019.

Chair

(Note: The Meeting opened at 6.30 pm and closed at 7.55 pm)

SLOUGH BOROUGH COUNCIL

REPORT TO: Overview & Scrutiny Committee

DATE: 13th June 2019

CONTACT OFFICER: Thomas Overend
(For all enquiries) Policy Insight Manager
 (01753) 875657

WARD(S): All

PART I
FOR DECISION

APPOINTMENT OF SCRUTINY PANELS

1 Purpose of Report

This report seeks approval to the establishment of a number of Scrutiny Panels and the nomination of Members to serve on them.

2 Recommendations

- 2.1 That the Panels set out in paragraph 5.1 of this report be appointed for the 2019/20 Municipal Year.
- 2.2 That the Committee note the allocation of seats to the Panels (paragraph 5.2).
- 2.3 That the Committee agree the allocation of Chairs and Vice-Chairs of Panels on the basis set out in paragraph 5.3 and that each Panel be invited to appoint a Chair and Vice-Chair at its first meeting.
- 2.4 That Members be appointed to serve on each of the Panels in accordance with the wishes expressed by Political Groups in respect of seats allocated to them as set out in paragraph 5.4 – 5.6 below.
- 2.5 That the co-opted Members listed in paragraphs 5.4 – 5.6 below be appointed to the Education & Children's Services, Health Scrutiny and Neighbourhoods & Community Services Panels.

3. The Slough Joint Wellbeing Strategy, the JSNA and the Five Year Plan

- 3.1 The Council's decision-making and the effective scrutiny of it underpins the delivery of all the Joint Slough Wellbeing Strategy priorities. The Overview and Scrutiny Committee (OSC), alongside the 3 Scrutiny Panels combine to meet the local authority's statutory requirement to provide public transparency and accountability, ensuring the best outcomes for the residents of Slough.

3.2 The work of scrutiny also reflects the priorities of the Five Year Plan, as follows:

- Slough children will grow up to be happy, healthy and successful
- Our people will be healthier and manage their own care needs
- Slough will be an attractive place where people choose to live, work and stay
- Our residents will live in good quality homes
- Slough will attract, retain and grow businesses and investment to provide opportunities for our residents

3.3 Overview and Scrutiny is a process by which decision-makers are accountable to local people, via their elected representatives for improving outcomes relating to all priorities for the Borough and its residents. Scrutiny seeks to influence those who make decisions by considering the major issues affecting the Borough and making recommendations about how services can be improved.

4 **Legal, Human Rights and Other Implications**

The recommendations meet the requirements of political proportionality as set out in Local Government and Housing Act 1989 and associated Regulations. There are no other implications arising from this report.

5. **Supporting Information**

5.1 The Committee is being recommended to appoint members to the three Scrutiny Panels for the 2019/20 municipal year.

5.2 Scrutiny Panel seat allocations have been calculated to reflect actual group membership and statutory proportionality entitlements as follows:

Panel	Total Seats	Labour	Conservative
Education & Children's Services Panel	9	8	1
Health Panel	9	8	1
Neighbourhoods & Community Services Scrutiny Panel	9	8	1

5.3 The Council's Constitution states that each Panel will consider electing a Chair and Vice-Chair at its first meeting. The Chairs of the Panels will be offered to a member of the Administration. The Vice-Chairs will be offered to a member of the Opposition. A Panel may appoint any of its voting members if the offer is not accepted.

- 5.4 The political groups have been requested to nominate Members to sit on the Panels. Nominations received are set out below:-

Education & Children's Services Scrutiny Panel – Cllrs Ajaib, Basra, Begum, N.Holledge, Sarfraz, A.Sandhu, Sharif, Qaseem.

Health Scrutiny Panel – Cllrs Ali, Begum, Gahir, N.Holledge, Mohammad, A.Sandhu, Qaseem.

Neighbourhoods & Community Services Scrutiny Panel – Cllrs Ajaib, Ali, Gahir, M.Holledge, Hulme, Minhas, S.Parmar and Plenty

Education & Children's Services Scrutiny Panel

The Committee is asked to approve the appointment of the following education co-opted Members to the Education & Children's Services Panel:-

Voting Co-opted Members

Church of England - Nomination awaited from the Diocese of Oxford
Roman Catholic Church – Nomination awaited from the Diocese of Northampton
Parent Governor Representatives – Two nominations awaited from the Chairs of governing bodies.

Non-Voting Co-opted Members

Head Teacher Representative – Nomination awaited
Secondary School Teacher Representative – Mercedes Estrada Hernandez
Primary School Teacher Representative – Nomination awaited
Slough Youth Parliament – Nomination Awaited

- 5.5 Health Scrutiny Panel

Non-Voting Co-opted Members

The Committee is asked to approve the appointment of the following health co-opted Member to the Health Scrutiny Panel:-

Healthwatch Representative – Colin Pill
Member from the Buckinghamshire Health and Adult Social Care Select Committee – Nomination Awaited

- 5.6 Neighbourhoods & Community Services Scrutiny Panel

The Committee is also asked to approve the following 2 appointments as non-voting co-opted members of the Neighbourhoods & Community Services Panel to speak on matters relating to housing:-

Residents Board Panel – Morris Sless and Trevor Pollard

6. **Background Papers**

None.

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SLOUGH BOROUGH COUNCIL

REPORT TO: Overview and Scrutiny Committee

DATE: 13 June 2019

CONTACT OFFICER: Thomas Overend, Policy Insight Manager
(For all Enquiries) (01753) 875657

WARDS: All

PART I
FOR CONSIDERATION & COMMENT

OVERVIEW AND SCRUTINY COMMITTEE – FORWARD WORK PROGRAMME 2019/20

1. **Purpose of Report**

For the Overview and Scrutiny Committee (OSC) to identify priorities and topics for its Work Programme for the 2019/20 municipal year.

2. **Recommendations/Proposed Action**

2.1 That the OSC:

- 1) identify the major issues it would like to cover in the 2019/20 municipal year - adding in additional items from the training exercise conducted before the meeting;
- 2) agree, where possible, timing for specific agenda items during the 2019/20 municipal year; and
- 3) consider whether there are any items which it would like to request one of the Scrutiny Panels add to their Work Programmes for the municipal year.

3. **The Slough Joint Wellbeing Strategy, the JSNA and the Five Year Plan**

3.1 The Council's decision-making and the effective scrutiny of it underpins the delivery of all the Joint Slough Wellbeing Strategy priorities. The OSC, alongside the 3 Scrutiny Panels combine to meet the local authority's statutory requirement to provide public transparency and accountability, ensuring the best outcomes for the residents of Slough.

3.2 The work of scrutiny also reflects the priorities of the Five Year Plan, as follows:

- Slough children will grow up to be happy, healthy and successful
- Our people will be healthier and manage their own care needs
- Slough will be an attractive place where people choose to live, work and stay
- Our residents will live in good quality homes

- Slough will attract, retain and grow businesses and investment to provide opportunities for our residents
- 3.3 Overview and Scrutiny is a process by which decision-makers are accountable to local people, via their elected representatives for improving outcomes relating to all priorities for the Borough and its residents. Scrutiny seeks to influence those who make decisions by considering the major issues affecting the Borough and making recommendations about how services can be improved.

4. **Supporting Information**

- 4.1 The purpose of Overview and Scrutiny is to hold those that make decisions to account and help Slough's residents by suggesting improvements that the Council or its partners could make.
- 4.2 Prioritising issues is difficult. The Scrutiny function has limited support resources, and therefore it is important that the work scrutiny chooses to do adds value.
- 4.3 There are three key elements that make up the responsibilities of the Overview and Scrutiny Committee:
- provide transparency and public accountability for key documents relating to the financial management and performance of the Council;
 - scrutinise significant proposals which are scheduled for, or have been taken as, a Cabinet/Officer delegated decision; and
 - strategic shaping of service improvements relating to the Cabinet Portfolios of Finance & Strategy and Performance & Accountability
- 4.4 In considering what the OSC should look at under points two and three above, Members are invited to consider the following questions:
- *To what extent does this issue impact on the lives of Slough's residents?*
 - *Is this issue strategic and pertinent across the Borough?*
 - *What difference will it make if O&S looks at this issue?*

5. **Suggested Topics**

- 5.1 It is generally recommended that a Scrutiny Committee should aim to look at no more than 3 or 4 items in any one meeting. This limited number can prove challenging, but does allow the Committee to delve down into specific subject areas and fully scrutinise the work that is being undertaken.
- 5.2 This will be a continuous process, and flexibility and responsiveness vital to success. It is important not to over-pack the Committee's agenda at the start of the year, which will not allow the flexibility for the Committee to adapt to take into consideration issues that have arisen during the year.

6. **Resource Implications**

- 6.1 Following the restructure of the Strategy and Performance Service, Overview and Scrutiny will now be supported by all members of the Policy Insight Team - one

Policy Insight Manager and three Policy Insight Analysts. The Policy Insight Manager will support the Overview and Scrutiny Committee, and each of the other three scrutiny panels will be supported by one Policy Insight Analyst. However, scrutiny will only be one aspect of their work. Therefore, this is a finite resource and consideration must be given, in conjunction with the work programmes for the three Scrutiny Panels, as to how the resource is used during the year.

7. **Conclusion**

7.1 The Overview and Scrutiny Committee plays a key role in ensuring the transparency and accountability of the Council's financial and performance management, and strategic direction. The proposals contained within this report highlight some of the key elements which the Committee must or may wish to scrutinise over the coming municipal year.

7.2 This report is intended to provide the Committee with information and guidance on how best to organise its work programme for the 2019/20 municipal year. As previously stated, this is an ongoing process and there will be flexibility to amend the programme as the year progresses, however, it is important that the Committee organises its priorities at the start of the year.

8. **Appendices Attached**

A - Draft Work Programme for 2019/20 Municipal Year

9. **Background Papers**

None.

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OVERVIEW AND SCRUTINY COMMITTEE**WORK PROGRAMME 2019/2020**

Meeting Date
11 July 2019
<ul style="list-style-type: none">• Performance and Projects Q4 2018/19• Buses - lanes, fares and access for local users
12 September 2019
<ul style="list-style-type: none">• Reference from Council - Slough Gymnastics Club
14 November 2019
<ul style="list-style-type: none">• Police and Crime Commissioner and Chief Constable• Performance and Projects Q1 2019/20
9 January 2020
<ul style="list-style-type: none">• Performance and Projects Q2 2019/20

30 January 2020
<ul style="list-style-type: none">• Budget
12 March 2020
<ul style="list-style-type: none">• Five Year Plan Outcome 3• Five Year Plan Outcome 5
16 April 2020
<ul style="list-style-type: none">• Performance and Projects Q3 2019/20• Scrutiny – Annual Report• Petitions – Annual Summary• Adult Social Care Transformation Programme

Potential items to be programmed:

- Arbour Park Stadium – update from call-in
- S106 Receipts and Allocation of Funds
- Contract Management - RMI Contract
- SBC Annual Report
- Modern Slavery